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# Congressman Paul D. Tonko

## New York's 20<sup>th</sup> Congressional District

**The following resources can assist you with the grant-writing process.**

*(Congressman Tonko provides this list as a courtesy and does not endorse any specific resource.)*

**2011 Essential Money Guide to Grant Writing and Federal Grants: Proposal Writing Tips, Resources, Funding Options for Government Money, Student Aid, ARRA Recovery Stimulus Act (CD-ROM)**

San Francisco, CA: Progressive Management, ©2010

*Comprehensive and up-to-date guide to federal grants, loans, and benefit programs for individuals, non-profit organizations, and small businesses. Electronic book on CD-ROM has a collection of the finest documents and resources on grants, loans, and assistance programs for individuals, non-profit groups, businesses, and students.*

**Empowering You to Help: Resources for Faith-Based Non-Profits** by Jenai Morehead

Lincoln, NE: iUniverse, ©2003

*A guide to getting your faith-based program from the dream stage to a working community program.*

**Faith Based Grants: Aligning Your Church to Receive Abundance** by Beverly A. Browning

Buckeye, AZ: Bev Browning and A\$\$ociates, ©2005

*Designed to help churches and ministries - large and small, denominational and nondenominational - understand how to align institutions and congregations to receive funding intended under the federal government's faith-based grants initiative.*

**Grant Writing DeMYSTiFied** by Mary Ann Payne

Madison, WI: McGraw-Hill Companies, Inc., ©2010

*Need money for your charity or project but do not know the first thing about writing a grant? This book unravels the secrets of this process. It will take you step-by-step through the fundamentals.*

**Grant Writing: Strategies for Developing Winning Government Proposals** by Patrick W. Miller

Munster, IN: Patrick W. Miller and Associates, ©2009

*Designed to introduce funding seekers to the fundamental aspects of grant writing from finding potential funding opportunities to preparing successful proposals; tips and tricks of grant writing and budget development, concise guidelines, ideas, and techniques for preparing winning grant applications.*

**National Directory of Corporate Giving** by Andrew N. Grabois (editor)

New York, NY: Foundation Center, ©2010

*A guide to corporate giving program and corporate foundations.*

**Perfect Phrases for Writing Grant Proposals** by Beverly Browning

Madison, WI: McGraw-Hill Companies, Inc., ©2008

*Know the right words to use for the three major sections of every successful grant proposal: How to introduce yourself, your program, and your achievements; How to describe your goals and what funding will accomplish; What you should include as your supporting documents.*

**Proposal Planning and Writing** by Jeremy T. Miner and Lynn E. Miner

Westport, CT: Greenwood Press, ©2008

*Gives grantseekers practical advice and numerous examples to assist them in planning and writing proposals, with special attention to the availability of information on the Internet.*

**Storytelling for Grantseekers: A Guide to Creative Nonprofit Fundraising** by Cheryl Clarke

San Francisco, CA : Jossey-Bass, ©2009

*Grantwriters often have little or no training in the practical task of grantseeking. Clarke presents an organic approach to grantseeking, one that views the process through the lens of the pleasures and rewards of crafting a good story.*

**The Only Grant-Writing Book You'll Ever Need: Top Grant Writers and Grant Givers Share Their Secrets**

by Ellen Karsh and Arlen Sue Fox

New York, NY: Basic Books, ©2009

*Includes interviews with grant makers about how the current economic crisis is affecting their giving and how grant seekers can improve their chances of garnering support.*

**The Ultimate Handbook to Government Grants and Aide for Business** (Kindle eBook) by Jim Nickel

Anaheim, CA: Minute Help Press, ©2011

*Designed to focus on federal programs and the opportunities that exist for business. Valuable resources, as well as tips and tools to start and/or expand your small business.*

**The Ultimate Tender, Grant and Submission Writing Guide** (Kindle Edition) by Garry Morganson

Garry Morganson, ©2011

*Step-by-step guide through each phase of the grant writing application process. It is written specifically with the not-for-profit and academic audience in mind.*

**Winning Grants : Step by Step** by Mim Carlson and Tori O'Neal-McElrath

San Francisco, CA : Jossey-Bass, ©2008

*In the highly competitive arena of grantseeking, fundraisers need resources in order to win grants and fulfill their organization's mission. This edition offers a guide that any organization can use to secure funding from private foundations or the government.*

**Writing and Winning Grants and Government Contracts: A Guide to Basic Grant and Government Contracts** by Mike Floyd

CreateSpace, ©2011

*Guide for how to prepare yourself, company or organization to apply for grants and bid government contracts.*

**Writing Grant Proposals that Win** by Deborah Ward

Burlington, MA: Jones and Bartlett Learning LLC, ©2011

*Step-by-step instructions and clear examples of how to write winning grant proposals. Practical guidance on how to express the need for the project, describe objectives and activities, outline an evaluation plan, create a workable project budget, etc.*